



Ordinance 7

Hostel Rules & Regulations

1.0 General

- (i) GS University provides hostel facilities for its students on a first come first serve basis.
- (ii) The Campus has separate gents' and ladies' hostels, both for undergrads and postgrad students.
- (iii) The fee for boarding and lodging and mess facilities is decided by the Fee Fixation Committee of the University, and complies with the orders of the Government of Uttar Pradesh.
- (iv) All hostel inmates are required to follow the hostel regulations and observe discipline in accordance with the standing orders.
- (v) Each Hostel is under the charge of a Warden, and a Chief Warden is designated for controlling all halls of residence.

2.0 Duties of Warden

- (i) Oversee the operations of the Hostel concerning the well-being of resident students and maintaining discipline.
- (ii) Conduct regular and surprise inspections of the Hostel rooms and maintain communication with the staff and students. The warden may opt for a security guard to accompany them.
- (iii) Share individual and collective responsibility for the efficient operation of the Hostels.
- (iv) Ensure that no guests enter into the hostel rooms. A warden shall hold the authority to take action against a hostel inmate, if any guests are found in the room.
- (v) Ensure that resident students adhere to discipline and decorum at all times. They must report any instances of misconduct, indiscipline, or health issues of a hostel inmate to the Chief Warden/Dean of Student Welfare.
- (vi) The warden shall hold the authority to take requisite disciplinary measures, including the removal of a hostel inmate from the Hostel.
- (vii) The warden shall be responsible for monitoring of health and hygiene, cleanliness, sanitation, and sickness, and quality of food being served within the hostel mess.

- (viii) Supervise the operations within the hostel mess and the behaviour of the mess staff.
- (ix) Collaborate with the University's security personnel to ensure the security within the Hostel.
- (x) The warden shall be responsible for the upkeep and maintenance of hostel property. They will check the furniture and fittings on a regular basis taking assistance of the hostel caretaker and will take the necessary action for any repairs, replacements or in securing additional furniture.
- (xi) Should a warden be on leave, their duties and responsibilities will be carried out by the other wardens on duty.

3.0 Rules And Standing Orders for Hostellers

- (i) Any form of ragging is strictly prohibited and constitutes a punishable offence under law. Students found participating in ragging shall be liable for disciplinary action, including expulsion from both the Hostel and the University. In addition, a First Information Report (FIR) shall be filed against any student involved in ragging, and applicable penalties under the *Ragging Prevention Act*, as per the directives of the Supreme Court of India, shall be enforced.
- (ii) Upon occupying their assigned room, students must inspect all furniture, fixtures, electrical fittings, and other provided items, and acknowledge receipt by signing a verification form. Students shall be financially responsible for any loss, damage, or misuse of the furniture, fixtures, fittings, or other items provided to them, in addition to being subject to appropriate disciplinary action.
Alterations to walls, including sketches, paintings, or any form of defacement, are strictly prohibited. Once rooms are assigned, students may not change their allocation without prior written consent from the Competent Authority
- (iii) Students are responsible for the security and safekeeping of their personal belongings. The University shall not be held liable for any loss, theft, or damage to personal property.
- (iv) Students must present their valid University ID card to security personnel each time they enter or exit the Hostel premises. Failure to comply may result in restricted access or disciplinary action.
- (v) Students are required to ensure that their rooms are cleaned by the designated housekeeping staff in accordance with the schedule announced by the University. Compliance with the cleaning schedule is mandatory and non-negotiable.
- (vi) Smoking, possession, or consumption of alcohol, intoxicants, narcotics, drugs, cigarettes, hookah, or any other banned substances on University Campus or in Hostel premises is strictly prohibited. Any violation of this rule shall attract disciplinary action in accordance with the established guidelines, which may include suspension, expulsion from the Hostel, or expulsion from the University.
- (vii) To maintain discipline within the Hostels, Student Welfare Interventions, including surprise room inspections, may be conducted periodically by the respective Block Warden at any time. If a student is found in possession of any prohibited substance or item during such inspections, the Block Warden/Care Taker shall prepare a

detailed report, including photographic evidence, and submit it to the Chief Warden. The Chief Warden shall forward the case to the Proctorial Committee, which will determine appropriate disciplinary action in accordance with University regulations.

- (viii) Residents are expected to maintain a peaceful environment within the Hostels. Activities such as playing musical instruments, using loudspeakers or radios, singing, dancing, or any other noise-generating activity that may disturb fellow residents who are studying or resting are strongly discouraged. Compliance with this guideline is essential to ensure a conducive atmosphere for all students.
- (ix) Students are strictly prohibited from possessing firearms, explosives, or any other lethal weapons within Hostel premises, regardless of whether they hold a valid license. Any violation of this rule shall attract strict disciplinary action, including possible expulsion from the Hostel or the University, in accordance with University regulations.
- (x) Students are strictly prohibited from possessing obscene materials, including but not limited to literature, videos, or digital content. Any violation of this rule shall attract stringent disciplinary action, which may include warnings, fines, suspension, or expulsion, as determined by the University authorities.
- (xi) The use of electrical appliances such as irons, induction cookers, heaters, televisions, or any other high-power electrical devices in Hostel rooms is strictly prohibited. Violation of this rule may lead to confiscation of the device and/or disciplinary action as deemed appropriate by the University authorities.
- (xii) Hostel residents are strictly prohibited from tampering with electrical connections, computer wiring, outlets, or any other electrical fittings. Use of unauthorized electrical devices is also strictly forbidden.
- (xiii) Students are permitted to occupy only their designated Hostel rooms prior to the commencement of the academic session. They are required to vacate their rooms promptly upon completion of their respective programme. Failure to comply may result in penalties, including fines or restrictions on Hostel accommodation in the future.
- (xiv) Before leaving for any extended vacation, students are required to hand over their room keys, furniture, and fittings to the Hostel Warden or Caretaker. Failure to comply may result in fines, replacement charges, or other disciplinary action as deemed appropriate by the University.
- (xv) The Warden shall be assisted by a Supervisor or Caretaker in the daily management and operations of the Hostels. Residents are expected to report any issues, concerns, or complaints to the Warden or Administrator, who will take appropriate action. Any incidents of indiscipline must be promptly reported to the Warden for investigation and further action in accordance with University regulations.
- (xvi) Students are not permitted to remove any furniture or fittings from their assigned rooms for use elsewhere within or outside the Hostel without prior approval or directive from the Warden. Any violation of this rule may result in disciplinary action and/or financial liability for the damaged or missing items.

- (xvii) Students are strictly prohibited from hiring private staff or keeping pets within Hostel premises.
- (xviii) Visitors, including parents, guardians, or friends, are not permitted to enter Hostel rooms under any circumstances.
- (xix) Students may visit their parents, local guardians, or close relatives on occasion; however, prior approval from the designated University authorities must be obtained for all such visits. Unauthorized visits may result in disciplinary measures.
- (xx) Students are strictly forbidden from providing shelter to any other student or outsider in their assigned Hostel rooms. Any violation of this rule shall result in disciplinary action and may be reported to local authorities for appropriate legal action.
- (xxi) All students residing in the Hostels during the summer/winter break are required to fully comply with the existing Hostel rules and regulations. Failure to adhere to these rules may result in disciplinary action, including fines, restrictions, or other measures as deemed appropriate by the University authorities.
- (xxii) Students are expected to strictly adhere to the designated mess timings. Entry into the mess and provision of meals will not be allowed outside the prescribed timings.
- (xxiii) Students must return to their Hostel rooms by the designated time set by the University. Failure to do so without prior permission from the Warden may result in disciplinary action, including deduction of disciplinary points. Repeated violations may lead to suspension or expulsion from the Hostel.
- (xxiv) It is mandatory for all students to obtain an official Out Pass to leave the Campus. Out Passes must be applied for in advance and shall be granted only in cases of genuine emergencies. Leaving the Campus without a valid Out Pass shall be treated as a violation of University rules and may attract disciplinary action.
- (xxv) All Day Out Passes and Short Leave Passes must receive prior approval from the student's parents or legal guardians. Long Leave or Night Out Passes require parental approval followed by authorization from the respective Block Warden.
- (xxvi) In cases of severe or urgent emergencies, an immediate Out Pass may be issued by the Registrar, Director Hostel In-charge, or Senior Warden. Such emergency passes are exceptional and must be documented appropriately for record-keeping and verification.
- (xxvii) All male and female students are required to return to their Hostel rooms by **9:00 PM** during the summer session and by **8:00 PM** during the winter session. Students who fail to comply with these curfew timings shall be subject to disciplinary action. In addition, parents or guardians will be notified of the absence and requested to provide a written explanation.

4.0 Rules for Discipline in Hostel

- (i) Discipline at the University entails a commitment to proper behavior, respect for others, and orderly conduct. All students enrolled in any course at the University are expected to adhere to a prescribed code of conduct and maintain discipline at all times. Students must follow the rules and regulations regarding discipline as

established by the University administration and comply with all policies communicated periodically. It is the responsibility of every student to act appropriately, demonstrating integrity, respect, and accountability in all University activities and interactions.

- (ii) Any failure by a student to comply with the University's code of conduct, rules, or regulations shall be considered an act of indiscipline. Such violations may attract appropriate disciplinary action, including warnings, fines, suspension, or expulsion, as determined by the University authorities.
- (iii) Arguments, physical confrontations, or any form of harassment within University buildings, Hostels, or elsewhere on Campus are strictly prohibited. Participation in activities that constitute ragging, bullying, or intimidation of fellow students is also strictly forbidden and will attract severe disciplinary action in accordance with University regulations and applicable law.
- (iv) Students are strictly prohibited from quarrelling, arguing, or engaging in any physical or verbal confrontation with University staff or personnel from the mess, canteen, cafeteria, security, or any other public service operating on Campus. Any violation of this rule shall be considered an act of indiscipline and may attract disciplinary action, including fines, suspension, or expulsion, as determined by the University authorities.
- (v) Students are strictly prohibited from causing damage to university property, including buildings, furniture, equipment, and other facilities. Any student found responsible for such damage shall be liable for repair or replacement costs in addition to disciplinary action.
- (vi) Students are strictly forbidden from participating in theft, stealing, or misappropriating University property or the belongings of fellow students.
- (vii) Any actions by students that tarnish the University's reputation or constitute indiscipline, including encouraging or inciting others to engage in prohibited behaviours, are strictly prohibited. Such violations shall attract disciplinary action, which may include warnings, fines, suspension, or expulsion, as deemed appropriate by the University authorities.
- (viii) Any behaviour at any location considered inappropriate for a student is prohibited.

In exercise of the powers conferred under clause 20.11 of Statute 20 of the GS University Act, 2019, the Executive Council of GS University in its 1st Meeting held on 19.07.2024 passed a resolution confirming Ordinance 7.